

Staff Report



DATE: November 5, 2024 (Public Meeting)
TO: Board of Education
FROM: Ray Velestuk, Secretary-Treasurer/CFO
RE: **Budget Calendar 2025-2026**

RECOMMENDATION:

THAT the Board of Education approve the 2025-2026 Budget Calendar as presented.

BACKGROUND:

The Board of Education annually approves a budget calendar as per Board Policy 2, section 8.3.

The attached calendar includes opportunities for the public to participate in the budget consultation process prior to the Board of Education's approval of the 2024-2025 Budget.

Public Information Sessions have been scheduled for March 13 and May 8, 2024.

Budget Calendar – 2025-2026



November	5	Board Meeting	Approval of Budget Calendar 2025-2026
December	10	Board Meeting	Budget Planning – review of budget objectives, planning principles, & accumulated surplus
January	21	Board Meeting	Review Q2 financial results Revised Provincial Operating Grant 23-24
	31		Final Day for School/Dept. Amended Budget revisions
February	3		Begin preliminary enrolment estimates from schools
	11	Board Meeting	Amended 2024-2025 Budget approval
	14		Submit enrolment estimates to the Ministry
March	11	Board Meeting	2025-2026 Budget: Preliminary Budget estimates (Preliminary planning, enrolment projections)
	13	Public Information Meeting	2025-2026 Public Budget Information Meeting & begin consultation process.
April	8	Finance & Facilities	Review of Strategic & Operational Plans Review of Budget information Review of school/department allocations
	11		Final day to adjust enrolment projections
	15	Board Meeting	Revised strategic plan information. Preliminary Budget estimates including Q3 Financial results and 24-25 forecast
May	6	Finance & Facilities	Budget Review
	8	Public Information Meeting	Budget Information Meeting
	13	Board Meeting	Forecast of current year financial results and preliminary budget estimates
	30		Finalize school-based staffing estimates, final day for schools/departments to complete spending estimates
June	17	Board Meeting	Approval of 2025-2026 Budget and updated Strategic Plan
	27		Deadline for Budget Submission to Ministry

Budget Calendar – 2025-2026



August	29		Preliminary Budget available in Financial Reporting System
September	30		1701 Submission (funded enrolment)
October	24		Finalized enrolment to budget reporting system
November	4		Deadline for revised school budget
	5		Final budget to Financial Reporting System
December	15	(approx.)	Revised operating grant information